



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT ON DISABILITY SERVICES

Quality Improvement Committee (QIC) Meeting Minutes

Tuesday, January 8, 2019

In Attendance

Erin Leveton, Deputy Director, QAPMA, DDS
Barbara Stachowiak, Project Director, Liberty
Yolanda Van Horn, Psychologist, DDS
Casey Nelson, Psychologist, Liberty
Chioma Nwachukwu, Supervisor, H&W, DDS
Aman Sanghera, Supervisor, PMU, DDS
Tiffani Johnson, Rights & Advocacy, DDS
Robin Barnes, Management Analyst, PMU, DDS
Emily Price, SOPPI, DDS
Matt Mason, Director, GUCCHD

Nanya Chiejine, Asst. Director, GUCCHD
Michael Sigelman, GUCCHD
Renee Brown, Parent
Thomas Mangum, Project Action
Annie Alatishe, Family Support Council
Laura McGough, Pathfinder
Aleshia Holliday, Advocate
Precious Myers-Brown, SJCS
Jana Berhow, VOAC
Miatta Thomas, Wholistic

Corey Neils, Program Specialist, PMU, DDS

Handouts during meeting

Agenda

DDS Restrictive Control Review Committee Handout
QIC Reformatting PowerPoint presentation (on-screen)
DDS Behavior Support Plan PowerPoint presentation (on-screen)

Review of December 5, 2018, Minutes

- ❖ The minutes were reviewed by the attendees of the December 5, 2018 meeting before this meeting. No substantive changes made to the minutes.

Welcome and Introductions

Erin Leveton, Deputy Director of the Quality Assurance and Performance Management Administration (QAPMA) of DDS, welcomed the new and existing members to the reformatted Quality Improvement Committee. Erin provided an overview of the committee's purpose and intended function, as well as, emphasizing the importance of stakeholder input and participation. The committee discussed the QIC mandated (by the IDD Waiver) review of reports including incident management, service coordination, and PCR. The committee participated in an exercise to capture the group's ideas on quality and what it means to them. Emily Price shared the key takeaways from the December QIC meeting which began the reformatting process. The discussion reviewed some of the key areas including the need for expanding the QIC membership to include more internal DDS units and external stakeholders; the need for a media specialist; the committee's access to subject matter experts and clinical expertise.





Proposed QIC Yearly Calendar

The committee also discussed the proposed yearly calendar for the QIC. Aman outlined the yearly calendar and reviewed the waiver mandated reports that the committee will look at on a quarterly basis (based on report availability). Some of the reports required include incident trending, Provider Certification Review reports, Service Coordination, Significant Trends, and Medication Errors. Included in that are the opportunities for the committee to examine some of the National Core Indicators sample data to explore through “deep dives,” which will show how the district is doing compared to the nation in a designated topic area. Aman Sanghera explained the 11 possible NCI topics and a vote was taken to choose 4 out of the 11 topics. The committee decided upon: People on Psychotropic Medications, Quality of Services, Employment, and Transition Age Group.

Discussion of Mortality Review Committee recommendation

Erin provided a brief background of the DDS Mortality Review Committee and its function. Erin presented the recommendation made by the MRC to the QIC in collaboration with DHCF QMIC, conduct a systems review and data analysis that examines whether in-home support professionals are regularly reporting incidents, such as hospitalizations for one full year. Erin clarified that the recommendation is not an examination of any one individual’s health but more about establishing a baseline on reporting performance. DDS will present the recommendation at the next Quality Management Committee with DHCF on the possibility of a joint approach to this recommendation.

Behavior Support Plan Introduction

Dr. Van Horn, Dr. Nelson, and Tiffani Johnson presented an overview of the Behavior Support Plan process, purpose, and outcomes, as well as, the Restrictive Control Review Committee and its process. Erin explained that this presentation was designed to assist new committee members in understanding BSPs to better engage in a discussion at the next QIC on the recently submitted GUCCHD Quality Assurance Review of DDS Behavior Plans presented at the December QIC meeting.

Announcements and Other Updates

- Quality Improvement Committee Meetings are the first Tuesday of each month. Each meeting will be accessible in person and via the internet using WebEx.
- Minutes to past QIC meetings are available on the DDS website (DDS.dc.gov).

Next Meeting: Tuesday, February 5, 2019, at DDS.

